*Template approved: 7/13/2021*

***Committee Final Reports are considered DRAFT until acknowledged by Council or accepted by the Executive Board***

*With the exception of material that is copyrighted and/or has registration marks, committee generated documents submitted to the Executive Board and via the Issue process (including Issues, reports, and content documents) become the property of the Conference.*

**Committee Name** Click here to enter text.

**Date of Final Report:** Click here to enter a date.

**Committee Assignment:**  **Council I**  **Council II**  **Council III**  **Executive Board**

**Report Submitted By:**

**Committee Charge(s):**

**Issue # \_\_\_\_\_\_\_\_\_\_\_\_**



**Issue # \_\_\_\_\_\_\_\_\_\_\_\_**



**Committee Work Plan and Timeline:**

**Committee Activities: Dates of committee meetings or conference calls:**

* 1. **Overview of committee activities:**

* 1. **Charges completed and the rationale for each specific recommendation:**
  2. **Charges incomplete and to be continued to next biennium:**

**Committee Requested Action for Executive Board:**

***No requested Executive Board action at this time; all committee requests and recommendations are included as an Issue submittal.***

**Board Action is required for some provision(s) of this report and therefore a verbal report needs to be presented at the Board Meeting.**



**Listing of CFP Issues to be Submitted by Committee:**

* 1. **Issue #1: Report – Committee Name: List of content documents submitted with this Issue: Committee Member Roster:**

**See attached revised roster PDF**  **No changes to previously approved roster**   
“Committee Members Template” (Excel) available at: www.foodprotect.org/work/ (Committee roster to be submitted as a PDF attachment to this report.)

1. **Other content documents:** 
   1. **List of supporting attachments:**  **Not applicable**
   2. ***Committee Issue #2***:
   3. **Committee Issue #3**: